

## **PLANNED ACTIVITIES for the Next Two Years**

The HUCA Board of Directors meets every month at the Parks Dept. Building. The Parks Dept. Staff liaison, who was assigned by the City Manager, attends all Board meetings.

### **ON-GOING PROJECTS:**

1. Cooley Fence Restoration (it was started last year)
2. Metal Fence Repair & Protection. A representative from the National Trust Office who is a specialist in metal is coming for a walk thru at the cemetery. At the walk thru he will provide his opinion on HUCA's Metal Fence Preservation Proposal. He has read it, but he wants to see the cemetery first hand. We hope this happens in June so we can begin this summer.
3. In-putting burial record information into the data base so the burial information with an index can be made available to the public.
4. Selecting preservation projects, preparing written proposals, etc.
5. Horticultural projects -- identifying plants and roses, monthly maintenance projects.
6. Docent tours
7. History talks at schools, at service clubs and other organizations
8. Cemetery research to locate graves
9. Pioneer research to prepare biographies and short history articles to submit to newspapers and newsletters to get publicity for the cemetery
10. Prepare and publish self-guided historic tour brochure
11. Prepare and publish a short history and a fast facts sheet on the cemetery
12. Participate with the City in preparing a long-term Cultural Resources Management Plan.

### **IMMEDIATE SCHEDULED ACTIVITIES**

1. By June 5: Prepare a historic photo display to go up June 5 at the courthouse.  
Contact other sites (banks, hospital, City Hall, Library) to see if we can schedule this display to circulate in the community.
2. JUNE-JULY-AUGUST. Prepare 30-minute slide show and history talk to give on August 27.  
Once the slide show has been prepared, we can contact other organizations and schools so it can be scheduled.

Prepare a mailing to all service clubs, fraternal organizations regarding projects. Send a letter to all their Program Chairmen offering the slide show and speakers and the historic photo display.



Prepare a mailing to all youth group leaders offering the speaker, docent tours, field trips, and the opportunity for Scouts to earn badges. Also make them aware of that clean ups are held on the third Sat of every month.

3. End of AUGUST- first of SEPT: send out the mailings.

4. SEPTEMBER: Meet with the RC Elementary School Social Studies Curriculum Director to prepare a schedule of programs and field trips to the cemetery to be held during the 1994-1995 school year.

Contact the Sequoia High School District Social Studies-History Curriculum Director to arrange speakers and field trips.

Meet with teachers to see how they would like to use the biographies. Do they want them bound into booklets with a brief history of the cemetery?

Schedule meetings and have meetings with all who respond to the mailings.

Organize a Veteran's Day Observance at the cemetery

4. OCTOBER - Plan for the annual HUCA meeting in November. Conduct cemetery tours. Provide a "cemetery watch" at Halloween. Conduct tours as long as weather permits. Continue with tours, talks, and presentations.

Prepare a Do's and Don'ts Sheet for Tombstone Rubbings. Publish the sheet and distribute freely to schools and youth group leaders. Co-ordinate this activity with the Parks Dept. so they can use the sheet in their "permission granted" letter. Send out invitations to members and potential members to attend next month's annual meeting.

5. NOVEMBER - Sponsor a Veterans Day Observance.

Hold the annual HUCA general membership meeting in mid-Nov.

As soon as we can get a bulk mailing permit, we will publish a quarterly newsletter and mail it out to members and prospective members.

By the end of 1995, we plan to be established and be sponsoring all of these activities and events, and have the publications printed and distributed.

Helen Graves, HUCA Secty 5-24-94